



**Job Description**

**Title:** Resident Staff

**Type:** Temporary, Seasonal

**Supervisor:** Program Director

**General Overview:** Resident Staff Interns are responsible for a variety of tasks and programs across departments. Over their time at camp, Resident Staff take on increasing responsibility in hospitality, outdoor education, program development and delivery, maintenance, and foodservice. Resident staff work independently as well as on team projects and take turns in leadership roles as well as supporting the leadership of others. Activities occur both inside and outside and employee is subject to both environmental conditions.

**Essential Functions (including but not limited to the following):**

**Camper Care and Camp Program (60%)**

- Lead and plan activities for Outdoor Education campers
- Lead or monitor activities such as swimming, archery, nature hikes, arts, ropes course, teambuilding, outdoor cooking, and outdoor skills based on training and experience.
- Provide care and guidance to campers and guests ensuring their physical and emotional safety.

**Foodservice, Maintenance, and Hospitality (25%)**

- Support foodservice including dishwashing, cleaning and food preparation.
- Assist maintenance staff in minor repairs around camp as directed.
- Assist with cleaning of buildings and maintaining of trails and grounds.
- Fill in for other staff as needed to ensure smooth camp-wide operations.

**Training and Community Development (15%)**

- Actively participate in all camp trainings as participant or facilitator in order to develop and enhance skills for work role and community living.
- Provide and receive feedback from directors and fellow staff.
- Attend and contribute to regular staff meetings
- Communicate with supervisors and peers.

**Physical Requirements**

- Ability to stoop, kneel, bend, reach, stand, walk, push, pull, lift, work with fingers, grasp, feel, communicate clearly, and perform repetitive motions.
- Ability to hike several miles over rough terrain, carry loads of up to 50 pounds.
- Heavy visual acuity required performing such activities as supervising campers on a high ropes course.

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Staff Member's Printed Name

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Staff Member's Signature

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Date

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Program Director's Signature

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Date