



**Job Description**

**Title:** Summer Farm and Garden Assistant

**Type:** Temporary, Seasonal

**Supervisor:** Farm and Garden Managers

**General Overview:** The Summer Farm and Garden Assistant will assist the Farm and Garden Operations Manager and Education Manager with both the care of the gardens, animals, and lands and the educational components of these resources. They are responsible for leading and mentoring Summer Resident and Sessional Counselors, as well as contributing to the general operations of camp by participating in support projects. Activities occur both inside and outside and employee is subject to both environmental conditions.

**Essential Functions (including but not limited to the following):**

**Farm and Garden Program (45%)**

- Lead or monitor activities such as pig and chicken visits, garden service projects, farm to table programming, cobb oven cooking, garden exploration projects, and wild foraging.
- Create and develop programs in collaboration with the Farm Garden Education Manager that inspire, and empower staff and campers to connect with the ecological relationships and processes that constitute our gardens, farm, and wild lands.
- Assist Staff and Counselors in ensuring high quality educational programming by providing education, resources, and templates for triad use.

**Farm and Garden Operational Support (45%)**

- Assist with weeding, soil preparation, plant propagation, planting, harvesting of fruit and vegetables, tending of livestock, landscape maintenance, composting, tool care, other tasks as assigned.
- Assist in and do minor repairs and maintenance around the camp, especially as pertains to the gardens, fences & gates, garden tools and machinery.

**General Camp Support (10%)**

- General program assistance as requested and coordinated with the Farm & Garden staff and the Camp Stevens summer staff at large.
- Attend regular staff meetings.
- All Camp Stevens Staff participate in dishwashing, foodservice, light housekeeping and minor maintenance.
- Other duties as assigned.

**Physical Requirements**

- Ability to stoop, kneel, bend, reach, stand, walk, push, pull, lift, work with fingers, grasp, feel, talk, hear, and perform repetitive motions.
- Ability to hike several miles over rough terrain, carry loads of up to 50 pounds.

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Staff Member's Printed Name

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Staff Member's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Program Director's Signature

\_\_\_\_\_  
Date