



**Job Description**

**Title:** Summer Senior Staff

**Type:** Temporary, Seasonal

**Supervisor:** Summer Camp Director and Program Director

**General Overview:** Summer Senior Staff members are responsible for the care and supervision of campers and development and delivery of Resident Camp programs and activities. They are responsible for leading and mentoring Summer Resident and Sessional Counselors, as well as contributing to the general operations of camp by participating in support projects. Activities occur both inside and outside and employee is subject to both environmental conditions.

**Essential Functions (including but not limited to the following):**

**Camper Care and Camp Program (50%)**

- Work with counselors to plan activities and lead campers within adventure group.
- Work with, mentor, and supervise counselors working in program or support roles.
- Work with staff, director, and specialists to plan weekly themes, skits, schedules.
- Provide care and guidance to campers, ensuring their physical and emotional safety.
- Lead or monitor activities such as swimming, archery, nature hikes, arts, ropes course, teambuilding, outdoor cooking, and outdoor skills based on training and experience.

**Camp Support (25%)**

- Support foodservice including dishwashing, cleaning and food preparation.
- Assist maintenance staff in minor repairs around camp as directed.
- Assist with cleaning of buildings and maintaining of trails and grounds.
- Fill in for other staff as needed to ensure smooth camp-wide operations.

**Training and Community Development (25%)**

- Actively participate in all camp trainings as participant or facilitator in order to learn responsibilities and expectations for staff role and community living.
- Provide and receive feedback from directors and fellow staff.
- Attend regular staff meetings, communicate with directors and leadership staff about the wellness and development of counselors and campers.

**Physical Requirements**

- Ability to stoop, kneel, bend, reach, stand, walk, push, pull, lift, work with fingers, grasp, feel, talk, hear, and perform repetitive motions.
- Ability to hike several miles over rough terrain, carry loads of up to 50 pounds.
- Heavy visual acuity required performing such activities as supervising campers on a high ropes course.

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Staff Member's Printed Name

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Staff Member's Signature

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Date

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Administration Director's Signature

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Date